

**Ho Fung College (Sponsored by Sik Sik Yuen)**  
**Notes on Application for Secondary One Discretionary Places (2023-24)**

1. Number of secondary one discretionary places: 41
2. Application period: 3/1/2023 –17/1/2023 (both dates inclusive)
3. Ways to obtain school application form:
  - (1) Collect school application form in person at Ho Fung College (448, Wo Yi Hop Road, Sheung Kwai Chung, N.T.)  
Monday – Friday: 09:00 – 16:30  
Saturday: 09:00 – 12:00
  - (2) Download school application form from Ho Fung College’s Homepage (<http://www.hofung.edu.hk>)
4. Documents to be submitted:
  - (1) School application form;
  - (2) EDB’s application form for S1 discretionary place;
  - (3) Photocopy of H.K.I.D Card or Birth Certificate;
  - (4) Photocopies of all P.5 and P.6 half-yearly school reports (P.6 half-yearly school report can be submitted later in case it is not released at the time of application);
  - (5) Photocopies of certificates of both internal and external awards received from P.4 to P.6;
  - (6) Self-addressed envelope with student’s name and stamp.

Remarks:

- i. ALL the above documents should be placed in a clear plastic folder.
- ii. Recommendation letter from the headmaster or the primary school is NOT required.

5. Submission methods:

Please submit the school application form together with the above stated documents before 17/1/2023.

  - (1) In person or by an authorized representative (during office hours);
  - (2) By post (postmark date not later than 17/1/2023)
  - (3) SSPA e-Platform (by 23:59, 17/1/2023)

Remarks:

For those who are submitting information via the SSPA e-Platform, one of the parents should register as a SSPA e-Platform user and bound his/her account with “iAM Smart+”.

6. ALL APPLICANTS will be invited to attend an interview held on 12<sup>th</sup> March, 2023. Applicants will receive notification letters before early of March, 2023.
7. Admission criteria and weightings:

(1) Academic achievement	40%
(2) Performance in interview	45%
(3) Performance in extra-curricular activities and services	15%
(4) Conduct being B or above	

8. In accordance to guidelines on Secondary School Places Allocation (SSPA) System, each student may apply to NOT MORE THAN TWO secondary schools, otherwise his/her chance of acquiring a discretionary place will be forfeited.
9. Successful applicants will be notified both via mail and phone on 31<sup>st</sup> March, 2023 by our school. All applicants need not contact our school for the release of results. The Education Bureau will distribute the Allocation slips and Admission slips to students via primary schools for registration in July.
10. All personal data collected is used for processing and authentication on eligibility relating to the application for S1 discretionary places. The applicant has the right to request access to and correction of your personal data. All data will be destroyed by school after the whole selection process by the end of August.